

**Job Opportunity**  
**Summit County Court of Common Pleas**  
**Domestic Relations Division**

**Job Title: Family Court Services Evaluator**

**Salary Range:** \$35,000 to \$44,000 annually depending upon experience. - Full time, overtime-exempt position with benefits.

**Office:** Domestic Relations Court

**Supervisor:** Family Court Services Director

**Location:** Summit County Courthouse Addition, 205 S. High Street, Akron, Ohio

**Hours:** Monday through Friday - 8:00 AM to 4:00 PM, other hours including evenings and weekends may be assigned for special program duties.

**JOB RESPONSIBILITIES:** Conducts screening interviews with parents to determine appropriate procedures and services for each family. Refers the family to mediation, if appropriate. If mediation fails or is not appropriate, interviews parents, children, and other significant individuals in the child/children's lives to determine allocation of parental rights and responsibilities. Makes a written recommendation to the Court as to the best parenting arrangement for the child/children and testifies at trial, if necessary, concerning the same. Maintains case statistics. Provides education and resources to families. Interacts with other community agencies in coordination of services. Act as facilitator and/or mediator for Remember the Children and Working Together Program and other court special programs.

**Essential Job Functions:** Must have clear written and oral communication skills. Thoroughly analyze, assess and evaluate parent-child relationships, developmental needs of children, and relationships with others. Prepare reports and testify in detail as to these issues. Successfully mediate family conflicts. Speaking in front of a group. Operate a personal computer to type reports and research case docket. Review and evaluate records from service providers.

**Minimum Qualifications:** Ohio Social work license, knowledge of community resources, and five years experience working with families required. Basic and/or Domestic Mediation training preferred. Prior experience working in courts or Children Services is a plus.

**To Apply: Send Resume and Cover Letter VIA EMAIL ONLY to:**

Kenneth R. Teleis, Court Administrator  
Summit County Domestic Relations Court  
205 S. High Street - Annex  
Akron, OH 44308  
Email: [resume@drcourt.org](mailto:resume@drcourt.org)

**Deadline for applications: Resumes will be accepted until Monday, December 18, 2017 at 4:00 PM, although the position may be filled at any time.**